



Illinois Department of Natural Resources
 Division of Forest Resources
 Volunteer Fire Assistance Grant Program
 Application 2025

IDNR USE ONLY _____

(* indicates a required field)

SECTION 1 - APPLICANT INFORMATION		
Applicant (FD) Name (*)	Tax ID number (9 digits) (*)	
Description of the Applicant (*)		
Address (*)	City, State, Zip (*)	County (*)
Daytime Telephone(*) : (cell if station is not manned)		Fax (*)
E-Mail (*):		
Applicant Representative (*):		Title:
Applicant Signature (*):		
Date:		
Other Contact Person (<i>Only if different from Applicant Representative</i>) Must be available during business hours.		
Name:		Title:
Daytime Telephone (*):		E-Mail:

SECTION 2 - ELIGIBILITY

1. Is 100% of the total project cost available at the time of application? YES NO
If the answer is NO, the applicant is not eligible for funding.

2. Does your Fire agency serve a rural area? YES NO
Does your Fire agency serve a community with a population under 10,000? YES NO
What is the population of the community served? _____ (From the most recent Census)
(See Section I for eligibility requirements)

3. Does your Fire agency have a written Memorandum of Understanding (MOU) on wildfire control with the Illinois Department of Natural Resources? YES NO
(A signed MOU is required for funding consideration, form included in this package). A MOU older than 3 years must be renewed. (See page vii) (Attach signed copy)

4. Provide a map of your protection area, and include any areas within the boundaries that are not under your protection. If project includes purchase and installation of a dry hydrant, include a satellite map (such as Google Earth) with GPS coordinates and elevation drawings for the placement of the hydrant. If dry hydrant will be on Private Property attach signed 30 year easement.

SECTION 3 - EVALUATION CRITERIA

5. Is wildland fire training, PPE or equipment being purchased? (Eligible items include National Wildfire Coordinating Group (NWCG) training, wildland PPE, wildland hand tools, chainsaws, drip torches, backpack blowers, slip in units, brush trucks, and GPS units.

6.a. Does your department have National Wildfire Coordinating Group (NWCG) trained and active members? Yes No
S130 & S190, persons trained _____? (i.e. trained by IDNR Forestry, IFSI, or FWS)
S290 _____?
S131 _____?
S211 _____?
S212 _____?
S230 _____?
S231 _____?
S234 _____?

Other NWCG Classes _____?

6.b. Do you have members that hold a Red Card: Yes No If yes, list names.

7. Does your Fire agency protect any Natural Resource public lands or public own facilities, such as State Parks or Forests, Forest Preserve Districts, National Forest lands, County or Township Parks, State or Federal Lodges ?

YES NO If YES, please list. (BE SPECIFIC)

EXAMPLE: Starved Rock State Park (Lodge, Maintenance Building, Site Superintendent Residence, 625 acres)

Name of Facility: _____ Acres Protected: _____

Name of Facility: _____ Acres Protected: _____

Name of Facility: _____ Acres Protected: _____

Name of Facility: _____ Acres Protected: _____

(For more facilities, use additional sheets if necessary)

Highway right-of-ways, City Buildings or City Parks, Community Centers, Schools, Churches, Cemeteries and/or Post Offices and Mutual Aid assistance are **NOT ELIGIBLE** for consideration.

8. What is your approximate annual budget? \$ _____

List the source (s) of your income with its approximate percentage of your total budget.

a. _____ % b. _____ %

c. _____ % d. _____ %

9. What is your present rating from the Insurance Services Office? (ISO)

City: _____ Rural: _____

10. Does your Fire agency use the National Fire Incident Reporting System (NFIRS) to report wildfires to the Illinois State Fire Marshal's office? YES NO

Did your Fire agency report wildland fires to the Department of Natural Resources in 2024 or 25 YES NO

Copies of the (NFIRS) reports or on the DNR fire reporting website. <https://survey123.arcgis.com/share/ef3e0196ceca4661b86a0b9f384ddf80?open=menu> You may submit reports with the application. If the wildfires have already been reported to DNR, you will receive credit for each report.

11. In 2024-25 did your Fire agency suffer a loss (not covered by insurance) of 50% or more of the asset value, not including real estate value, of the fire agency's equipment? YES NO

If yes, attach a copy of the formal report documenting the equipment loss.

12. Will communications equipment requested enable your Fire agency meet the 2012 FFC narrow banding requirements?

YES NO N/A

13. Will this project increase the water supply to your protection area? YES NO

Tankers, tenders, dry hydrants and cisterns are eligible, and other projects will be considered. Permanent installations of dry hydrants or cisterns on private property require written and signed 30 year easements (and must be included with the application) along with all-weather access. Survey and legal fee estimates can be included in your request and must be submitted with the reimbursement request.

14a. Does the proposed project involve the conversion of Federal Excess Property? YES NO

If yes, please include the serial number and equipment description in Section 4 - Project Description.

14b. List and Identify FEPP/FFP equipment to be altered or modified

Serial Number: _____ Equipment Description: _____

Serial Number: _____ Equipment Description: _____

15. Does your community have a Community Wildfire Protection Plan. Yes No *Attach with Application*

Name of Plan: _____ County/Area Covered by Plan _____

Name of Plan: _____ County/Area Covered by Plan _____

SECTION 4 - PROJECT DESCRIPTION

[you may attach
additional documentation]

Classification (*): Equipment Purchase Training New Organization

Project Title (*):

Project Description and Comprehensive Justification (*):

Provide a map of the project location with GPS coordinates and elevation drawings if purchase and installation of a dry hydrant is requested. If Hydrant will be placed on private property include a 30 year signed easement with the application.
Click inside the box to insert map into document.

	IDNR FUNDING <i>[Up to 50% of total project cost or 10,000. Whichever is less]</i>	DEPARTMENT FUNDING	TOTAL PROJECT COST
PROJECT FUNDING	\$	\$	\$

SECTION 6 - DETAILED PROJECT BUDGET
(Required for all applications.)

*Attached Itemization is fine**

PERSONNEL			
Additional Documents may be attached on back*			
Name or Position Title	Hourly Rate	Hours	Total
TRAVEL			
Position/Description	Item Rate	Quantity	Total
EQUIPMENT			
Description	Price/Item	Quantity	Total
MATERIALS/SUPPLIES			
Description	Price/Item	Quantity	Total
CONTRACTUAL SERVICES			
Description			Total
OTHER			
Description: (i.e. legal description; survey fees)			Total
TOTAL COST OF PROJECT			\$

Mail or scan and email application and attachments (all pages) to: Adrian Walker; Adrian.Walker2@illinois.gov
ORC, Div, of Forest Resources 1
Natural Resources Way
Springfield, IL 62702-1271
Questions - Contact:
Ben.Snyder@illinois.gov
Matthew.Bernhardt@illinois.gov

Equal opportunity to participate in programs of the Illinois Department of Natural Resources (IDNR) and those funded by other agencies is available to all individuals regardless of race, sex, national origin, disability, age, religion or other non-merit factors. If you believe you have been discriminated against, contact the funding source's civil rights office and/or the Equal Employment Opportunity Officer, IDNR, One Natural Resources Way, Springfield, IL 62702-1271; (217) 782-2662; TTY (217) 782-9175.



Fire Control MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is between the Illinois Department of Natural Resources, hereafter referred to as the “Department”, and the _____, hereafter referred to as the “Fire Agency”. The purpose of this MOU is to reduce the effects of uncontrolled wildfires upon the forest, wildlife habitat and soil and water resources of the State. **The territory covered by this agreement is defined per the attached map.**

RESPONSIBILITIES OF ILLINOIS DEPARTMENT OF NATURAL RESOURCES

- 1. Provide training to Fire Agency personnel in the areas of fire prevention, suppression and damage appraisal.
- 2. Provide guidance and assistance in selecting and utilizing personnel protective equipment (PPE), tools, and other necessary equipment to fight wildland fires. As available, loan appropriate tools and equipment to the Fire Agency.
- 3. Provide available resources to assist in suppression efforts for fires on property adjacent to Department owned lands within the Fire Agency’s territory. As available, dispatch help to suppress fires on private lands.
- 4. Provide the Fire Agency fire prevention materials, (e.g. Smokey Bear costume, literature etc).

RESPONSIBILITIES OF THE FIRE AGENCY

- 1. Furnish proper storage and maintenance of equipment loaned by the Department and maintain and make available all pertinent records.
- 2. Provide fire protection on Department owned lands within or adjacent to the Fire Agency territory.
- 3. Take action on wildland fires. File reports to the Department for wildfires for which action was taken.

This memorandum may be terminated by mutual agreement in writing with 60 days notice. Unless otherwise stated, there will be no charge by either the Department of Natural Resources or the Fire Agency for services rendered under this MOU.

Fire Agency

Fire Agency Representative Date

Address

City, State, Zip

Telephone Cell Phone

e-mail address

Illinois Department of Natural Resources

IDNR Forester Date

Address

City, State, Zip

Telephone Cell Phone

e-mail address

State Forester Date
IDNR Forest Resources
One Natural Resources Way
Springfield, Il 62702-1271
PH: 217/785-8774

This State agency is requesting information that is necessary to accomplish the statutory purpose as outlined under 20ILCS 805 Coop. Forestry Assistance Act of 1978 as amended. Equal opportunity to participate in programs of the Illinois Department of Natural Resources (IDNR) and other agencies is available to all individuals regardless of race, sex, national origin, disability, age, religion or other non-merit factors. If you believe you have been discriminated against, contact the funding source's civil rights office and/or the Equal Employment Opportunity Officer, IDNR One Natural Resources Way, Springfield, IL 62702: 217/782-2662: TTY 217/782-9175. This information may be provided in an alternative form if required. Contact the DNR Clearinghouse at 217/782-7498 for assistance. Printed with authority of the State of Illinois.

EXAMPLE ONLY

FFY 16/17 Volunteer Fire Assistance - Request for Reimbursement
 Illinois Department of Natural Resources

Grantee Organization Name: Somewhere VFD

Grant Number: XXXXXX

Maximum Federal Award \$1,500.00

Please complete the section below for items purchased according to the grant agreement. The federal share cannot exceed 50% of the total nor the maximum eligible grant award. Please send copies of all invoices (statements are not acceptable) and canceled checks (front and back) of the items listed below. Circle or highlight each item on the invoice to be claimed for reimbursement, and circle or highlight corresponding check numbers.

Item Description	Quantity	Unit Price	Total			
3" hose	10	\$210.00	\$2,100.00			
Labor	5hrs	\$15.00	\$75.00			
				Grand Total	Matching	Federal
			\$2,175.00	\$1,087.50	\$1,087.50	

Federal Reimbursement Requested \$ 1,087.50

Payment Certification

I do hereby certify that this project cost breakdown is correct, just and is based upon the actual payment(s) of record by the Grantee referenced above. That payment from other governmental or private funding sources has not been received for these costs, and that the completed work and services or purchases are in accordance with the provisions of the signed Grant Agreement, including amendments thereto, with the Illinois Department of Natural Resources.

BY: _____ TITLE: _____
 (Signature) (Date)

NAME: _____ Grantee FEIN/TIN: _____
 (Typed or Printed) (9 digit tax number)

Please send copies of all invoices and canceled checks for the above items to:

Illinois Department of Natural Resources
 Attention: Adrian Walker
 Volunteer Fire Assistance Grant Program
 Office of Resource Conservation
 One Natural Resources Way Springfield,
 Illinois 62702-1271
 Adrian.Walker2@illinois.gov

IDNR – Approved for Payment: _____
 IDNR Fire Program Manager (Date)