



Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271
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Bruce Rauner, Governor
Wayne A. Rosenthal, Director

Operator Memorandum 2018-02 (Revised)

To: All Coal Mine Operators/Consultants

Date: April 26, 2018
Revised September 26, 2018

From: Nick San Diego, Supervisor
Land Reclamation Division

A handwritten signature in black ink, appearing to read "NSD", written over the name "Nick San Diego".

Re: Submission of Applications for
New Permits, Significant Revisions,
Insignificant Revisions and Incidental Boundary Revisions

Paper Copies and PDF Files

When submitting applications for any new permits, significant revisions, insignificant permit revisions and incidental boundary revisions (including supplemental information) to the Department for review, applicants shall now be required to submit **two hard copies** of the application. Paper copies of maps/drawings submitted shall not exceed 42" x 60" in size. If the map/drawing scale requires a printout exceeding 42" x 60", match lines shall be produced.

An electronic version on CD or USB storage drive shall also be required for each of these submittals. The electronic version must be in .pdf format and be divided into the various permit application parts that correspond to those outlined on the Department's website. For example, the CD or USB storage drive for a new permit application shall include 15 file folders that correspond to the 15 parts of the application. Maps, tables, and any affidavits or certifications submitted with the application shall also be in .pdf format.

These requirements also apply to administratively complete applications submitted for technical review and for approvable modifications submitted in response to Department modification letters.

The number of copies and the format for how documents should be submitted during other stages of the review process will be specified in writing by the Department on a case-by-case basis.

Additional Mapping Files

In addition to the .pdf files requested above, applicants shall also provide AutoCAD (".dwg") files tied to real world ground coordinates for all the application and subsequent mapping requirements. As described above, the .dwg file scale shall include match lines if the printed

map/drawing scale print size exceeds 42" x 60". These AutoCAD files shall be provided for the following types of submittals:

- New Permits
- Significant Permit Revisions
- Insignificant Permit Revision requests which update any mapping
- Incidental Boundary Revisions
- Bond Release Requests, and
- SCML-3 (Affected Acreage) submittals
- SCML-4 Yearly Revegetation Reports
- SCML-5 Requests for Statistical Sampling and Documentation
- ALPF Productivity Requests
- Annual Underground Mine Maps

Required .dwg files* include layers for the following:

- Permit Area
- Categorized Post Mining Land Use/Soil Capability
- Shadow and Adjacent Areas
- Proposed CIA Areas
 - Groundwater CIA
 - Surface Water CIA
- Monitoring Wells
- SMCRA Stream Sampling Points
- NPDES Outfalls
- Bore Holes
- Requested/Released Bond Areas, and
- Surface Affected Areas

**If the file is in a non-standard coordinate system, that information will need to be included.*

See also Operator Memorandum 99-05 for other mapping requirements.

If you have any questions concerning the procedures outlined in this Operator Memorandum, please contact Jim Schafer at our Springfield office.